AFRICAN POPULATION AND HEALTH RESEARCH CENTER EDUCATION RESEARCH PROGRAMME PRIMARY SCHOOL INSTITUTIONAL QUESTIONNAIRE (Q08_PSI) ERP_CS_2012

TO BE ADMINISTERED TO THE HEAD TEACHER OR DEPUTY HEAD TEACHER

1.0	BACKGROUND INFORMATION								
1.1	START TIME								
1.2	DATE OF INTERVIEW (DD/MM/YYYY)								
1.3	FIELD INTERVIEWER'S (FI) CODE								
1.4	FULL NAME OF SCHOOL								
1.5	ID OF THE SCHOOL								
1.6	FI: WHERE IS THIS SCHOOL LOCATED? SEE FROM THE LIST PROVIDED								
	[IF SCHOOL LOCATION=1 (WITHIN SLUM OF INTEREST) SKIP TO SECTION 1.7]								
1.6A	FI: IS THIS SCHOOL LOCATED IN A SLUM OR A NON-SLUM?								
	1=SLUM; 2= NON-SLUM								
1.6C	FI: IN WHICH TOWN IS THE SCHOOL LOCATED?								
	CODE A: 01=NAIROBI; 02=MOMBASA; 03=NYERI; 04=NAKURU; 05=ELDORET; 06=KISUMU								
1.7	INTRODUCTION AND CONSENT								
Africa being survey visit p would resear Educa The reteam. resear of the as we	Good morning/afternoon/evening sir/madam. My name is (NAME OF FIELD INTERVIEWER). I work with the African Population and Health Research Center (APHRC) which carries out research on Health, Urbanization, Well being and Education. The APHRC works in various parts of the country. This time round, we are conducting our survey in selected sites in Mombasa, Nairobi, Nyeri, Nakuru, Kisumu and Eldoret. Under the Education theme, we visit primary schools once in a while to collect data on school infrastructure, enrolment, staffing and management. We would like data on school characteristics, infrastructure, enrolment, staffing and management. The results of these research will be made public and disseminated in the community and at national level involving the Ministry of Education in order to inform the policy process. The responses you give will be held with utmost confidentiality and will only be available to members of the research team. Your responses will not cause any disadvantage to you or your school. If you accept to participate in this research, you will be doing so professionally and voluntarily and there will not be any monetary returns. Any benefits of the research will be to the larger community and its institutions which include schools. You are free to ask questions as we proceed. You are also free to refuse to respond to questions you do not feel comfortable answering. This interview will take about 60 minutes.								
1.8	Would you like your school to participate in this research? 1=YES; 2=NO;								
1.9	[IF 1=YES, THANK THE RESPONDENT AND PROCEED TO SECTION 2.0] Kindly let me know the reason why you would not wish your school to participate in this research? 1=TOO BUSY/DO NOT HAVE TIME; 2= TIRED OF RESEARCH; 3= RESEARCH NOT BENEFICIAL; 4= NOT INTERESTED; 6=OTHER (Specify) CHECK 1.8: [IF 2=NO, THANK THE RESPONDENT, AND GO TO SECTION 8.0]								
2.0	PARTICULARS OF RESPONDENT								
2.1 2.2	I would like to ask you some questions related to (NAME OF SCHOOL). But before I do that, could you tell me a little bit about yourself and the position you hold in this school? What is your full name (Optional) What is your position in the school? 1=HEADTEACHER, 2=DEPUTY HEAD TEACHER, 3=SENIOR TEACHER, 4=TEACHER, 5=ADMINISTRATIVE STAFF								
2.3	How many years/or months have you been working in this school? Years Months								

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3.1 What is the highest grade/class taught at this school? PRIMARY, 01-08=CLASS ONE TO CLASS EIGHT etc,	
3.1A Is the school formal or non-formal? 1=Formal; 2=Non-formal; 3=Others (specify)	
3.1B What considerations do you make when allocating teachers to the early grades (std 1-3)? [FI: As	SK THE
TEACHER TO ONLY MENTION THE THREE MAJOR CONSIDERATIONS. ALSO ASK H	IM/HER
TO RANK THEM IN ORDER OF IMPORTANCE]	
	Rank
1	
2	
3	
3.2 Is (NAME OF SCHOOL) owned by?	
01=GOVERNMENT; 02=PRIVATE INDIVIDUAL; 03=PRIVATE RELIGIOUS GROUP;	
04=PRIVATE NGO; 05=COMMUNITY; 96=OTHER (SPECIFY	SKIP TO 3.4]
3.3 Which Ministry or arm of Government is the school registered with?	
01=MINISTRY OF EDUCATION; 02=ATTORNEY GENERAL; 03=OTHER MINISTRIES(Specify);	
04=MINISTRY OF GENDER & CHILDREN AFFAIRS; 05=NOT REGISTERED; 96=OTHER (Specify)	ID TO 2 F1
[IF 05, SK]	IF 10 3.5]
3.4 What is the schools' registration number and when was it registered?	
School registration number:	
Date of registration	
3.5 Is the school managed by an elected committee, a trustee or the owners? 1=ELECTED COMMITTEE; 2=TRUSTEE; 3=OWNER(S); 6=OTHERS(specify)	
3.6 Does (NAME OF SCHOOL) receive regular financial assistance such as salaries of the teachers	or
purchases of books, from the central government, city council, or any other body?	
	S; 2=NO
•	S; 2=NO
	S; 2=NO
3.7 Does (NAME OF THE SCHOOL) follow the Ministry of Education, integrated or	
any other internationally approved curriculum (such as the British or American syllabus)?	DROVED
1=MINISTRY OF EDUCATION, 2=MINISTRY OF EDUCATION & INTERNATIONNALY API 3=INTERNATIONALLY APPROVED, 6=OTHER (SPECIFY)	PROVED,
3.8 In what year was the school established?	
3.8A Is teacher absenteeism a significant problem at your school?	
1=YES, FOR A FEW OF THE TEACHERS; 2=YES, FOR ABOUT HALF THE TEACHERS; 3=YES, FOR MOST OF THE TEACHERS; 4=IT IS NOT A PROBLEM	
3.8B On average, how many teachers were absent at least one day in the last school week?	
3.8C In total, how many days were the teachers absent in the last school week?	
[FI: ASK THE HEAD TEACHER TO ADD THE NUMBER OF DAYS TEACHERS WERE ABS	SENT
e.g IF 2 TEACHERS WERE ABSENT FOR ONE DAY, THEN THESE ARE 2 DAYS]	JLIVI
3.8D What do you think is the MAIN reason why teachers are absent?	
01=DOMESTIC RESPONSIBILITIES; 02=LIVING FAR FROM THE SCHOOL; 03=PROBLEM WI	ITH
TRANSPORT; 04=ILLNESS; 05=UNION MEETINGS; 06=PAY RELATED; 07=TRAINING;	
96=OTHER (specify)	

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4.0	SCHOOL FACILITIES										
4.1	Are there textbooks provided by the school for the pupils to	use? 1=YES; 2=NO [IF 2, SKIP TO 4.5]									
4.1A	Are pupils allowed to carry the school textbooks home?	1=YES, 2=NO [IF 1=YES, SKIP TO 4.1C]									
4.1B	Why are pupils not allowed to carry the school texbooks hor USE CODE A BELOW	ne?									
		[SKIP TO 4.1D]									
4.1C	Under what circumstances are pupils allowed to take the text 1=ONLY WHEN ASSIGNMENTS ARE GIVEN; 2=ON 3 3=ASSIGNED THE BOOK WITHOUT RESTRICTIONS.	REQUEST;									
4.1D											
4.1E	Why are there no such assignments requiring use of school texbooks? USE CODE B BELOW										
4.2	CONFIRM AVAILABILITY OF RECOMMENDED TEXTBO	OKS FOR GRADES 3 AND 6									
	IN 4.2A. IF 2 OR 9, GO TO NEXT GRADE OR TO 4.3 IF SCHOOL DOES NOT HAVE THAT NEXT GRADE.										
	DON'T INCLUDE TEXTBOOKS WHICH ARE TOO DAMA	GED TO BE USED									
4.2A	FI: CONFIRM AVAILABILITY 4.2B How many	English, Swahili, mathematics &									
	OF MAIN TEXBOOKS FOR GRADE (.) science textbooks	are available for pupils of each grade?									
	[IF 2 OR 9, GO TO NEXT GRADE] English	Swahili Mathematics Science									
	Std3 1=YES; 2=NO; 9=NA										
	Std6 1=YES; 2=NO; 9=NA										
	CODE A	CODE B									
	11= Books are few	21= Teachers are tired/too busy/lazy									
	12= For security/may lose them	22= To allow children rest									
	13= Fear of mishandling them	23= Teachers write on the board									
	15= Fear they may be sold	24= There is shortage of text books									
	16= Fear they may forget them at home	96= OTHER (Specify)									
	17= So as to motivate parents to buy more text books										
	18= Fear they may transfer to other schools with them										
	19= They do not utilise the books at home 96=OTHER (Specify)										

HOW MUCH OF THE INFORMATION IN 4.2 IS BASED ON SCHOOL RECORDS?							
HOW MUCH OF THE INFORMATION IN 4.2 IS BASED ON SCHOOL RECORDS?							
1=NONE 2=SOME OF IT 3=MOST OF IT 4-ALL OF IT							
4.4 How much of the books you have mentioned above are on the most recently approved							
Ministry of Education list?							
1=ALL 2=MORE THAN HALF, 3=HALF, 4=LESS THAN HALF, 5=NONE							
4.4A How many classrooms are in use in this school?							
4.5 Is there a library/READING AREAS for the pupils to use in this school? 1=YES; 2=NO							
4.6 What type of toilet facility is mainly used by pupils in this school?							
01=FLUSH TOILET; 02=PIT LATRINE; 03=VENTILATED PIT LATRINE; 04=PORTABLE TOILET;							
05=TRENCH; 06=NO TOILET FACILTY; 96=OTHER(Specify) [IF 06=NO TOILET FACILITY, SKIP TO 4.10]							
4.7 Is the toilet facility used exclusively by the school pupils? 1=YES; 2=NO							
4.8 Are there separate toilet doors for BOYS and GIRLS? 1=YES, 2=NO [IF 2, SKIP TO 4.10]	=						
	=						
4.9 How many for boys How many for girls 4.10 What is the main source of drinking water used in this school by the pupils?							
4.10 What is the main source of drinking water used in this school by the pupils? 01=BUYING WATER FROM TAPS 11=PUBLIC TAP 50=CARRY WATER							
02=BUYING WATER FROM TANKS 20=WELL WATER FROM HOME							
03=BUYING WATER FROM HAWKERS 30=SURFACE WATER 60=NO WATER							
10=PIPED INTO SCHOOL COMPOUND 40=RAIN WATER 96=OTHER(Specify)							
4.10A Is the drinking water sufficient for the pupils' daily use? 1=YES; 2=NO	一						
4.10 Does this school have electricity? 1=YES; 2=NO; 3=YES, BUT CURRENTLY DISCONNECTED							
4.11 During the last 12 months, how many times has an inspector of schools visited this school?							
[IF 00, SKIP TO 4.13]							
M M Y Y Y	Y						
4.12 In what month and year did an inspector of schools last visited this school?							
4.13 Does (NAME OF SCHOOL) have a school feeding programme? 1=YES; 2=NO							
[IF 2, SKIP TO 5.0]							
4.14 Who runs this feeding programme?							
01=SCHOOL, BUT PARENTS CONTRIBUTE; 02=PARENTS; 03=SUB-CONTRACTOR(S);							
04=GOVERNMENT; 05=WORLD FOOD PROGRAMME; 06=FEED THE CHILDREN NGO							
96=OTHER(Specify)98=DON'T KNOW							

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4.16	What is the parental/guardian contribution to this feeding programme? 1=NIL; 2=MONETARY; 3=IN KIND(Specify)																							
4.17	Does this feeding programme cover every pupil? 1=YES; 2=NO																							
5.0	ENROLLMENT FOR THE CURRENT SCHOOL YEAR																							
3.0	5.1 How many streams are there for each grade/class? BOYS GIRLS Std1 BOYS GIRLS Std2 BOYS GIRLS Std4 BOYS GIRLS Std4 BOYS GIRLS Std5 BOYS GIRLS Std6																							
	Std7	7																						
5.3	Std8 [THIS ITEM IS FOR THE FI AND NOT FOR THE RESPONDENT-MAKE JUDGEMENT] HOW MUCH OF THE INFORMATION IN 5.1-5.2A IS BASED ON SCHOOL RECORDS? 1=NONE; 2=SOME OF IT; 3=MOST OF IT; 4-ALL OF IT																							
5.4	Are there pupils who would like to enroll but are turned away/not enrolled? 1=YES, 2=NO [IF 2, SKIP TO 5.7]																							
5.5	Approximately how many children wanted to enroll but were not admitted in 2012?																							
5.6	Which level and grade had the highest turn-aways (that is, pupils who could not be enrolled)? LEVEL [0=PRE-PRIMARY; 1=PRIMARY] & GRADE [1-8] LEVEL GRADE GRADE																							
5.7	Is th	e sch	ool a	i KC	PE ex	kamir	natio	n cent	er?						=NO			IIE 0	C C I	ID T	0.60	17		
5.8	[IF 1, SKIP TO 5.9] [IF 9, SKIP TO 6.0] What is the name of the center/school where standard 8 pupils from your school do their exams?																							
5.9	PLE	ASE 1	RECO	ORD :	ITS K	ENY	A NA	ATION	IAL	EXA	MIN	ATIO	ON C	ENT	RE N	JUM	BER							司
5.10	Wha	at wa	s the	scho	ools']	KCPI	E mea	an sco	re i	n 2 01	l0 an	d 201	11?	201	.0					20	11			
6.0	CH	ARG	ES O	N S	СНО	OLI	NG																	
6.1					-			nuch (ILD I	,	,		•		_	•	•			-		CHC	OOL]		
Grade	:	Tuit	ion	ī	ī		Cons Fund	structi 1	ion					Examination Fees			School meals			ī	Other Items			
Std 1																								
Std 2																								
Std 3			1	1	1								1							1	1			
Std 4															<u> </u>									
Std 5			<u> </u>	<u> </u>	<u> </u>																<u> </u>			=
Std 6 Std 7															<u> </u>									_
Std 7			<u> </u>	<u> </u>	<u> </u>										<u> </u>						<u> </u>			_
6.2																								

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6.3	Is payment of tuition fees required to be annually, termly, monthly or weekly? 1=ANNUALLY, 2=TERMLY, 3=MONTHLY, 4=WEEKLY									
6.4	Do most parents/guardians pay the tuition fees in lumpsum or in instalments? 1=LUMPSUM; 2=INSTALMENTS									
6.5	What mostly happens to students whose parents/guardians are unable to pay tuition?									
	1=ALLOWED TO CONTINUE IN SCHOOL, 2=SUSPENDED UNTIL MONEY IS FOUND									
	6=OTHERS (Specify)									
6.6	Does the school have a Parents and Teachers Association? 1=YES; 2=NO									
6.6A	Are parents required to pay or contribute any money to the PTA? 1=YES; 2=NO									
6.7	Are pupils required to wear school uniform to be allowed in class? 1=YES; 2=NO									
	[IF 2, SKIP TO 6.9]									
6.8	What happens to children when they don't wear full school uniform? 1=NOT ALLOWED IN CLASS; 2=ALLOWED IN CLASS; 3=PUNISHED 4=WARNED; 6= OTHER (specify)									
6.9	Are pupils required to pay or contribute for the following school supplies to be used by teachers? 1=YES, 2=NO									
	(A) Chalk (B) Ex. Books (C) Text books									
	(D) Pens (E) Pencils (F) Erasers									

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